**ARTICLE I – NAME**

This organization shall be a non-profit, unincorporated association, unless state laws require differently. The name of this organization shall be **Big Foot Booster Club** at the Big Foot High School, 401 Devils Lane, Walworth, WI 53184.

**ARTICLE II – PURPOSE OF ORGANIZATION**

The booster club exists for the purpose of broadening the involvement of students, student families and the school, though support for all male and female activities of the inter-school athletic programs. The Booster Club works to achieve this through active participation of as many parents as possible in the booster club programs and in concentrated support for individual sports, working closely with the coaches, athletic directors, and the principal of the school. The Big Foot Booster Club supports the following objects:

1. To support, promote, and maintain a high standard of integrity and good sportsmanship in all athletic activities of the Big Foot School System.
2. To promote and encourage more young men and women to get involved in athletics, either as an active participant or as a volunteer assistant such as a manager, etc.
3. To promote and encourage better attendance to all sports activities by the parents, friends of athletes, and the students and faculty of the Big Foot Schools.
4. To promote special events and/or projects in an effort to raise funds.

**ARTICLE III – MEMBERSHIP**

1. Parents and supporters of Big Foot student athletes who desire membership shall be eligible for membership in the association.
2. There will be yearly membership dues for active members at the following rates:
	1. Individual - $10
	2. Family - $15
	3. Business - $50
3. A voting member shall be an active member in good standing who has paid annual dues, attends at least two meetings, and works a concession stand/fund raiser event at least two times.

**ARTICLE IV – BOARD OF DIRECTORS**

The Board of Directors shall consist of 4 Executive Officers and 1 voting Board Member. The officers of the club shall be President, Vice-President, Secretary, and Treasurer.

The Board of Directors shall be elected at the annual meeting in May.

1. *PRESIDENT*

1. Shall preside at all meetings of the Big Foot High School Booster Club.

2. Shall personally represent the club or appoint and delegate where representation is deemed advisable.

3. Shall appoint committees and committee chairmen.

4. Shall serve as chairperson of the membership committee.

B. *VICE-PRESIDENT*

1. Shall perform the duties and exercise the powers of the President in the absence of disability of the President.

2. Shall assist the President on the membership committee.

3. Shall examine the by-laws of the club, make recommendations for changes needed each year, and make this report at the annual meeting in May.

C. SECRETARY

 1. Shall keep the minutes for all meetings

 2. Shall maintain membership records.

 3. Shall maintain a record of yearly purchases of the booster club.

 4. Shall keep such other records as directed by the President.

D. *TREASURER*

1. Shall receive all moneys due to the Booster Club and deposit them in a place approved by the booster club.

2. Shall disburse the funds of the Booster Club only for purposes approved by the booster club.

3. Shall submit a detailed report electronically to the board members 24 hours prior to each business meeting.

 E. *MEMBERSHIP BOARD*

 1. One member from the club will be appointed to the membership board.

2. Shall be available to break a tie vote (if applicable) regarding spending, donating, and other.

 F. *TERMINATION OF BOARD MEMBER*

1. For failure to meet volunteer hour commitments, has failed to attend three consecutive meetings, or has missed six total meetings in the fiscal year.

2. Through resignation – any member may voluntarily resign from the Booster Club.

3. For cause – any member that engages in activities detrimental to the booster club or engages in conduct that the booster club determines to be injurious to the organization or its purpose may be terminated as a member.

G. *TERMS OF SERVICE*

1. The term of office is one year and coincides with the fiscal year of July 1st through June 30th.

2. Officers and board members can serve the same board position consecutive years with no maximum at this time, but the office must be open to volunteers/nominations every year.

1. *ELECTIONS*

1. Elections for new officers and board members will be held in May.

2. Elections shall be by majority vote and shall be by secret ballot if more than one person is nominated.

3. Nominations shall start no later than March.

4. In the events an officer or board member resigns their position during the season, the Executive Board may choose to keep the position vacant or open it up for election.

5. Installation of officers shall be at the July meeting at which time the new officers shall take over their duties in all matters affecting the next subsequent school year.

**ARTICLE V – MEETINGS**

1. Meetings shall be held monthly. The day and week should be consistent if possible.
	1. All meetings should include a review of the minutes from the previous meeting, presentation of the current financial report, reports from active committees, old and new business.
	2. Meetings shall be presided over by the President. The Vice President or Treasurer may preside in the absence of the President.
	3. A special meeting may be called by the President.
	4. At least three officers shall constitute a quorum for the transaction of business in any meeting of the Booster Club.
2. The annual meeting of Big Foot Booster Club shall be held in May.
	1. The secretary will notify all active members in good standing in writing of this meeting electronically one week prior to the meeting date
	2. At the annual meeting all annual reports shall be received.
	3. The retiring officers shall transfer all books and papers, and belongings of the booster club in their possession to the new officers and otherwise advise the new officers as the status of affairs of the Booster Club

**ARTICLE VI – AMENDMENTS**

1. These Bylaws may be amended by a majority vote of the executive board and the membership board present at a General Membership Meeting of the Big Foot Booster Club. Notice of the proposed amendments shall have been given at the previous regular meeting of (30) days prior to the meeting at which the amendment is voted upon.

**ARTICLE VII – FINANCES**

1. The funds of this association shall be used to further the purpose in Article II.
2. The funds are to be deposited in a bank approved by the officers and may be withdrawn on the signature of the Treasurer and the President or Vice President.
3. The President/Treasurer is authorized to spend up to and not exceed $100.00 for Booster Club expenses without prior membership approval.
4. This association is organized as a non-profit organization. In the event of the dissolution or this association, any funds or property remaining shall be turned over to the Big Foot High School Athletic Department.

**ARTICLE VIII – REQUISITION OF FUNDS**

1. Funds will be dedicated towards athletics only.
2. Fund will be provided for special circumstances for regional/sectional/state games that are more than 90 minutes away.
3. Funds will be provided towards items that can be used by several different sports if possible.
4. Funds will be provided for items that the school cannot fund.